

Policies	POL 11	
DRIVING COMPANY VEHICLE POLICY		

PURPOSE

Consolidated Group of Companies is committed to ensuring that its fleet of light vehicles and road-registered mobile plant is operated competently, correctly, and safely when assigned to employees, contractors, or suppliers in the course of their duties.

This policy supports compliance with the *Work Health and Safety Act 2020 (WA)*, *WHS (General) Regulations 2022*, *WHS (Mines) Regulations 2022*, *Road Traffic Code 2000 (WA)*, and the *Surveillance Devices Act 1998 (WA)* through the implementation of safe driving practices, competency requirements, and the use of In-Vehicle Fatigue Monitoring Systems (IVFMS) and telematics where fitted.

OBJECTIVES

Consolidated Group of Companies will:

- Ensure all operators hold the appropriate, current, and valid licence for the vehicle or mobile plant they are authorised to operate;
- Ensure operators are suitably trained, competent, and inducted in the safe operation of assigned vehicles and equipment;
- Enforce a **zero blood alcohol limit** for all drivers in accordance with Consolidated Group's Drug and Alcohol Policy;
- Require all vehicles and mobile plant to be operated safely and in compliance with all applicable Commonwealth and State legislation, standards, codes of practice, and client requirements;
- Enforce the Smoking Policy, which prohibits smoking in all company vehicles and plant;
- Inform drivers that any fines, infringements, penalties, or charges incurred while operating a company vehicle will be the responsibility of the individual operating the vehicle at the time of the offence;
- Require operators to maintain vehicles in a clean, tidy, and roadworthy condition at all times;
- Ensure vehicles and plant are serviced, inspected, and maintained in accordance with manufacturer specifications and maintenance schedules, or immediately when defects are identified;
- Ensure vehicles are fitted with appropriate safety equipment, including first aid kits, fire extinguishers, essential tools, and required emergency equipment;
- Maintain systems for the timely reporting and investigation of all vehicle-related incidents, hazards, and near misses;
- Ensure all loads, equipment, and projectiles are stored, restrained, and transported securely in accordance with relevant legislation and safety standards;
- Require all vehicles fitted with In-Vehicle Fatigue Monitoring Systems (IVFMS) and telematics to be operated strictly in accordance with **CG-ADM-PRO-003 – IVFMS Procedure**;
- Inform drivers that IVFMS cameras are a mandatory safety control on certain client sites (including FMG, BHP, and Rio Tinto), are tamper-resistant, and that interference, obstruction, disabling, or tampering with IVFMS equipment constitutes a **serious breach** and may result in disciplinary action up to and including termination of employment or contract;
- Ensure that data collected via IVFMS and telematics systems is managed securely, treated as confidential, and used solely for compliance with WHS and road safety legislation, client requirements, and safety or incident investigations.

RESPONSIBILITIES

Management

- Ensure this policy is implemented, enforced, and reviewed;
- Exercise due diligence in accordance with applicable WHS and road safety legislation;
- Ensure appropriate resources, systems, and controls are in place for safe vehicle and plant operation.

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Supervisors

- Ensure procedures are followed and vehicle use is appropriately authorised;
- Monitor compliance with this policy at the operational level;
- Address unsafe driving behaviours or non-conformances immediately.

Employees, Contractors, and Suppliers

- Comply with this policy, all related procedures, and applicable legislation;
- Operate vehicles and mobile plant safely, competently, and lawfully;
- Submit to IVFMS and telematics requirements where fitted;
- Report incidents, hazards, defects, and non-conformances in accordance with reporting procedures.

RELATED PROCEDURES

This policy is supported by the following documents:

- WHSE Safety Management System (DOC-14)
- CG-ADM-PRO-003 – In-Vehicle Fatigue Monitoring System (IVFMS) Procedure

COMMITMENT

This policy applies to all Consolidated Group of Companies management, employees, contractors, and suppliers.

Consolidated Group of Companies will not compromise on vehicle safety and will take decisive action where breaches of this policy occur.

Approved



Theo Tsorvas

Director

Date 8.1.2026